



# CFA PROGRAM EXAM WITHDRAWAL PROCESS

Candidates wishing to move out of the December 2020 CFA® Program exam administration have until 20 October to do so. Follow the steps below to withdraw from December and re-register for any of the available exam dates throughout 2021 at no additional cost. Register soon to get your preferred time and location.

## Step 1

You must first withdraw from the December exam. [Sign in](#) to your CFA Institute account and click on the CFA Program tile. Click the "Manage Your Exam" button and select "Withdraw from Exam."

CFA Institute My Account | Log Out

### CFA Program

My Enrollment

Exam Preparation Providers

#### My Enrollment

**You are currently registered for the Level III exam.**

Saturday, 05 December 2020  
Richmond, VA

*Your specific test center venue will be assigned 4 weeks before your exam day.*

[Manage Your Exam](#)

[Withdraw From Exam](#) (Available until 5 days before your exam date)

[Change Test Center Location](#)

[View Candidate Resources](#)

[Verify Your Passport Information](#)

## Step 2

Check the "confirm" box, and select "Withdraw from Exam."

CFA Institute

## Withdraw From Exam

**December 2020 CFA exam candidates:** If you would like to move to a computer-based exam in 2021, please select the option to "Withdraw from Exam" below. Once you have withdrawn your current exam registration, you will be able to re-register for your chosen 2021 exam, until 20 October 2020, at no additional cost.

You may withdraw your CFA Program exam registration until 11:59 PM ET on 29 November 2020. You will not receive a refund of your registration fees.

I confirm that I want to withdraw my exam registration. I understand that I will not receive a refund.

[Withdraw from Exam](#) [Back](#)

## Step 3

Now that you have withdrawn from the December 2020 exam, you will be able to [re-register](#) for your chosen 2021 exam at no additional cost.